



IR Griffith Primary School

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ADMISSIONS FOR 2016

Admission forms may be collected from **Monday, 13 April 2015**. Application forms are to be returned on **Tuesday, 21 April 2015** with all the correct documentation. A wait-list number will be issued and you will be advised later whether we have been able to accept your child for 2016.

AGE REQUIREMENTS:

GRADE R – born in 2010 (5 turning 6 during 2016)
(School fees for Grade R are compulsory, payable on a monthly basis)

GRADE 1 – born in 2009 (6 turning 7 during 2016)
(School fees are payable on a monthly basis)

It is compulsory for a child turning seven during that year to enrol for Grade One. If a child is five years old and turns six before 30 June, an application may be made, but it is not compulsory to start school in that year. Applications for younger children will be considered at the end of the year if there are vacancies after accepting those of compulsory school-going age.

Certified copies (or the originals) of the following documents are compulsory to complete the application:

1. Certified copy of the unabridged birth certificate
2. 1 x passport photo
3. Certified copy of the clinic card (Vaccination certificate)
4. Certified copy of the most recent nursery or primary school report
5. Certified copy of both parents ID documents
6. Certified copy of Marriage certificate (if applicable)
7. Certified copy of Divorce agreement (if applicable)
8. Proof of residence – certified copy of **utility account** reflecting your name and physical address if you own the property OR certified copy of **legal lease agreement** if you are renting. No Department Store accounts will be accepted.
(Please note that 'Offer to Purchase' and affidavits are not regarded as bona fide proof of residence).
9. Certified copy of proof of employment (A **current** salary advice slip with the physical street address of the company).
In the case of self employment, a SARS certificate is required.
10. Certified copy of the Guardianship papers (where applicable) - Where a child has been placed in your care due to death/incapacity of natural parents, we require a legal document stating that the child has been legally placed in your care.
11. Immigrants - If your child is not a South African citizen, the applicable certified Home Affairs documents are required.

PLEASE NOTE: CERTIFIED COPIES CAN NOT BE OLDER THAN 3 MONTHS WHEN YOUR APPLICATION IS SUBMITTED.

IMPORTANT NOTICE

GRADE R: Children in grade R do not automatically move to Grade One. Application must be made for enrolment to Grade One, and the necessary requirements met.

FEES: The current Grade R fee for 2015 is R20 320 per annum. The fees for Grades 1 to 7 are R16 850 per annum. The fees for 2016 are decided at the Budget Meeting to be held in November.

PLEASE APPLY EARLY TO AVOID DISAPPOINTMENT

Thank you.

Mrs M Lopes

Principal

Admission Information Letter 2016